



# Town of Lake Cowichan Application for Sign Installation

Fee: _____ @ \$75/sign = _____ Permit No. _____
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Application for  Directory  Fascia  Free Standing Other(specify)\_\_\_\_\_

APPLICANT INFORMATION	OWNER INFORMATION
Name	Name
Address	Address
City	City
Postal Code	Postal Code
Phone	Phone
Fax	Fax

APPLICATION CHECKLIST	
<input type="checkbox"/> Site Plan (must be to scale)	<input type="checkbox"/> Sign information drawings containing dimensions, color(s) and wording
<input type="checkbox"/> Current photograph of building	<input type="checkbox"/> Current State of Title Certificate or copy of lease agreement
<input type="checkbox"/> Building elevation drawings to scale	<input type="checkbox"/> Payment for sign permit

PROPERTY INFORMATION
Civic address of property:
Zoning of the Property:
Description of the existing use/development:

SIGN DETAILS
Full description of the proposed sign construction, including materials, size, form, appearance, location and number (use separate sheet if necessary):

Whether the proposed sign construction is in variation and/or supplementation to existing regulations as defined in the current Town of Lake Cowichan Sign Regulation Bylaw.

Reason in support of application

The information on this form is collected under the authority of the *Local Government Act*.

Mailing address: PO Box 860, Lake Cowichan BC V0R 2G0 Fax: 250-749-0281

SIGNATURE

**Where the applicant is not the REGISTERED OWNER, the application must also be signed by the REGISTERED OWNER**

I declare that all the above information is, to the best of my knowledge, true and correct in all respects.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

This application is made with my full knowledge and consent.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

OFFICE USE ONLY

\_\_\_\_\_  
Planning Officer / Chief Administrative Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Inspector Signature

\_\_\_\_\_  
Date

THIS PERMIT AUTHORIZING COMMENCEMENT OF WORK IS **ONLY** VALID WHEN SIGNED BY CAO AND BUILDING INSPECTOR.